**Implementation & Evaluation Fellowship Application**

**2026-2027 Cohort**

**Application Contents:**

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**Submission Instructions:**Email your completed application as a Word document or PDF to claremc@uw.edu by **November 28 at 5 pm Pacific Time**. Attach a resume/CV for each team member to the email (either a National Institutes of Health biographical sketch or a resume/CV up to 5 pages in length is acceptable).

**Selection Criteria:**

Applications will be scored and selected based on the following criteria:

* Applicants’ foundational knowledge/experience related to the project;
* The potential for applicants’ professional development and contribution to the regional workforce capacity in implementation science;
* The potential impact of the proposed project, including benefits to the intended audience, translation of a climate and health adaptation strategy into practice, and contribution to generalizable knowledge of implementation science methods applied in a climate and health context;
* And the feasibility of the proposed project, given the outlined budget and timeline.

**Additional Information:**

* Information about the Fellowship program: [Research and Engagement on Adaptation for Climate and Health (REACH) Center website](https://deohs.washington.edu/change/implementation-and-evaluation-fellowship-climate-change-and-health)
* Information about implementation science methodologies: [University of Washington Implementation Science Resource Hub](https://impsciuw.org/)
* Information about community engagement in climate and health research: [Community Engagement Toolkit for Climate and Health Research](https://docs.google.com/document/d/1bsboYwTktvcnk9c-F-3_4bzXvAamPtutw-pYmvoTZ6c/edit?usp=sharing)

**Application Questions:**

For application questions, email claremc@uw.edu or join Zoom office hours on October 28, 3-4:30 pm Pacific Time [(register for office hours #1)](https://washington.zoom.us/meeting/register/KkOBPQVVTo2UwfbOg7Cbng) and November 4, 1:30-3 pm Pacific Time [(register for office hours #2)](https://washington.zoom.us/meeting/register/zLlX2PGVQPGlvBK7Z49FHQ).

# **Project Information**

|  |  |
| --- | --- |
| Project Title or Brief Description |  |
| Team Members |  |
| Project Location: State *(select all that apply)* | Washington Wyoming Alaska  Montana Idaho Oregon |
| Project Location: City *(list multiple cities, if applicable)* |  |
| Requested Budget\* |  |
| Project Abstract: Appropriate for a lay reader **[No more than 200 words]**. |  |

\*Each selected Fellow team receives $60,000 for project implementation. Teams are eligible to apply for an additional $5,000 - $10,000 of funding if they plan a community engagement component of their project (see Section IV: Community Engagement).

# **Team Information and Motivation**

1. Team Contact Information:\*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name | Title | Organization *(include school and department if applicable)* | Email Address | Academic or Practice Partner |
| Team Member 1 |  |  |  |  | Academic  Practice |
| Team Member 2 |  |  |  |  | Academic  Practice |
| Team Member 3 (if applicable) |  |  |  |  | Academic  Practice |

\*If the Fellow team includes a partner from a Tribal organization, more information may be requested from the team after application submission to ensure that appropriate data sharing agreements, etc. are in place.

1. Team Biographies:
2. Please include a brief biography for each team member, highlighting any applied research or practice experience in public health/healthcare that is relevant to the proposed project (direct experience in implementation science or climate and health is not required for applicants) **[No more than 200 words per biography. If a team member submits a National Institutes of Health biographical sketch for their resume, they may paste the Personal Statement of their biographical sketch in this section]**.
3. Attach a resume/CV for each team member to the emailed application submission as separate PDF documents. Either a National Institutes of Health biographical sketch or a resume/CV up to 5 pages in length is acceptable.
4. Team Motivation: Please describe your project team’s motivation for applying to the fellowship. Consider: What skills, experience, and/or knowledge does your team hope to gain by participating in the fellowship? What do you hope to achieve by completing the project? Etc. **[No more than 250 words]**.

# **Project Research Plan**

Provide a brief plan for your proposed project. The early stages of the program will be spent structuring the study, so it is expected that some aspects will be revised during the Fellowship.

You are encouraged to reference the University of Washington Department of Global Health’s [Implementation Science Resource Hub](https://impsciuw.org/) for support in developing the research plan **[The plan should be no more than 500 words, excluding tables, visuals, and references]**.

Your plan should include the following:

1. A description of the climate and health-related program or intervention that your team intends to study, including the intended users/audience of the intervention. Explain why assessing this intervention through an implementation science approach is important.
2. Study question(s) *-* [*Resource Hub page: “Frame Your Question”*](https://impsciuw.org/implementation-science/research/frame-your-question/)
3. Implementation science framework (if applicable; not required) *-* [*Resource Hub page: “Pick a Theory, Model, and/or Framework”*](https://impsciuw.org/implementation-science/research/frameworks/)
4. Study design (quantitative, qualitative, etc.) and methods (surveys, interviews, etc.) *-* [*Resource Hub page: “Select a Study Design”*](https://impsciuw.org/implementation-science/research/designing-is-research/)
5. Timeline (brief description of the major project milestones over the 18-month program)

# **Community Engagement**

Fellow teams are encouraged to include a community engagement component in their projects. Community engagement is “the process of working collaboratively with and through groups of people affiliated by geographic proximity, special interest, or similar situations to address issues affecting the well-being of those people” (CDC, 1997; Penn State College of Agricultural Sciences, n.d.).

Fellow teams that include a community engagement component in their projects are eligible to apply for an additional $5,000-$10,000 in funding to support eligible community engagement activities. In addition, teams that include a community engagement component are provided with consultation and technical assistance from the REACH Community Engagement Core. For instance, the Community Engagement Core can provide consultation on teams’ study designs, data collection tools, and qualitative data analysis methods.

The [Community Engagement Toolkit for Climate and Health Research](https://docs.google.com/document/d/1bsboYwTktvcnk9c-F-3_4bzXvAamPtutw-pYmvoTZ6c/edit?usp=sharing), created by the REACH Center Community Engagement Core, includes resources such as guiding principles for community engagement, a decision tree for the community engagement continuum, and a list of potential community engagement activities. You may reference the toolkit as a resource while completing this section of the application.

**Selection Process and Criteria:** Completing this portion of the application does not guarantee that fellows will receive the additional funding. The REACH Community Engagement Core will review applicants’ answers and determine which teams receive additional funding. The Community Engagement Core seeks projects that engage communities through collaborative and mutually beneficial, asset-based, and culturally aware approaches. Plans should be appropriate for advancing the project aims and feasible given the budget and timeline. Teams must have a viable plan for completing their projects, even if they do not receive the additional funding.

1. Community Engagement Screening Question: Does your team intend to include a community engagement component in your project?

Yes *(Complete the remainder of this section)*

No *(Skip to Section V: Project Impact and Evaluation)*

1. Requested Amount: What is your team’s requested amount of additional funding? State a value up to $10,000.
2. Intended Use of Requested Funds: If selected, how does your team plan to use the additional funds to support community engagement? Select all that apply.

Compensation for an additional partner organization for their involvement in the project

Stipends for community members for their participation in the project

Food, childcare, and/or transportation to make community engagement events more accessible for community members

Travel for the project team to lead on-site community engagement events

Travel for the REACH Community Engagement Core team to assist at community engagement events *(The Community Engagement Core is available to support staffing and notetaking needs at community engagement events, but travel costs for the REACH team members must be included in the fellows’ budget)*

Graphic design services to produce community-facing materials

Translation services for hosting community events and/or designing community-facing materials

Other costs to support community engagement activities (please explain): \_\_\_\_\_\_\_\_\_\_\_

1. Defining Community and Partners **[No more than 200 words total]**:

* Define the community that your team plans to engage through the project (e.g., residents of a particular geography, residents of a particular age group, etc.).
* List potential organizations that you might involve for support in reaching the intended community, and explain the organizations’ anticipated role(s). Organizations do not need to have confirmed their involvement in the project at this point in the process, but please note whether a member of the team has an established relationship with any of the proposed partners.

*Note: In this section, only list additional partner organizations that are not already represented by your team members. If the Fellow team intends to work with a Tribal partner and/or community, more information may be requested from the team after application submission to ensure that appropriate data sharing agreements, etc. are in place.*

1. Community Engagement Level and Activities **[No more than 200 words total]**: Review the [Community Engagement Toolkit for Climate and Health Research](https://docs.google.com/document/d/1bsboYwTktvcnk9c-F-3_4bzXvAamPtutw-pYmvoTZ6c/edit?usp=sharing) for information on the continuum and engagement activities.

* State the level of the community engagement continuum where your project will fall (you may mention multiple levels if different sub-populations of your focus community will be engaged at different levels).
* Briefly explain intended community engagement activities.

1. Community Engagement Principles: Explain how your plan will engage communities in a collaborative, mutually beneficial, asset-based, and culturally aware manner **[No more than 200 words]**.

# **Project Impact and Evaluation**

Briefly describe your team’s plan for evaluating the success of the project. Address the following questions in your response **[No more than 300 words total]**:

* What is the intended impact of your study? Consider: How will your results contribute to science and public health/healthcare practice? How will the study benefit the intended audience? How will the study benefit populations disproportionately exposed to environmental hazards?
* What are your measures of success for the project?
* How will you collect data on the measures of success?

# **Project Budget and Justification**

1. Budget Outline:Please create a preliminary project budget using the following table. Add rows as needed. If you anticipate including a community engagement component in your project, you may account for the additional requested funds. If you do not anticipate including community engagement, account for a $60,000 budget.

|  |  |
| --- | --- |
| **Budget Category** | **Amount Requested** |
| **Salaries** | |
| Faculty |  |
| Staff |  |
| Student |  |
| **Benefits**  Based on Payroll Load Rate in Effect |  |
| **Supplies** (Materials under $2000) |  |
| **Equipment** (Materials over $2000) |  |
| **Travel\*** |  |
| **Other** |  |
| **Total Direct Costs** |  |

\*Travel expenses to the University of Washington for the Implementation Science Summer Institute will be provided in addition to the budgeted amount. Outline any additional travel expenses in this budget line, including travel by the project team for data collection, community engagement, etc.

1. Budget Justification:Briefly detail the expenses listed in the table and explain how funds will be used **[No more than 300 words total]**.